

## **Brownell Library Trustee**

### **Meeting Minutes**

**February 17, 2015**

At 7:03 PM Christine Packard called the meeting to order.

Trustees in attendance were Andy Kolovos, Daisy Benson, Todd Logan, Christine Packard, Sheila Porter, Linda Costello, Giselle Glaspie, Dottie Bergendahl, Nicole Yandow and Grace Yu.

Brownell staff members in attendance were Wendy Hysko and Susan Pierce.

#### **Minutes**

The minutes of the January meeting were reviewed. Sheila moved and Dottie seconded the approval of the minutes. Motion passed.

#### **Financial Report**

The Financial report was heard. The trustee CD is at \$2,684 and the trustee fund contains \$1,135. The Financial Report was acknowledged.

The Budget Work Group has not met since the last Trustees meeting.

#### **Announcements**

- Volunteer dinner a success.
- Annual professional emergency light inspection will be implemented in May with staff also conducting October light testing.

#### **Staff Announcements**

- "Readers Table" sign-up sheet circulated to Trustees interested in signing up for a month to share favorites reads.
- Wendy and Dottie meeting with VT Humanities Council about 1<sup>st</sup> Wednesdays.

#### **Reports**

##### **Director and Staff Report:**

- Nicky asked about new security company and Wendy told her fire alarm monitoring was in process of being switched. She also asked about new cleaners and how they were doing. Wendy mentioned that they are doing well and are very responsive.

- Mrs. Costello asked about Dept. of Library cuts and should we contact legislators. Wendy said any action is helpful for libraries. Daisy commented that what she knew was that cuts are a done deal already and the Vermont Library Association Government section was reforming to spearhead things like legislators breakfasts again.
- Susan said the loss of LSTA money will create a slight budget issues with the loss of \$1400 Brownell usually receives creating a challenge with ILL due to postage costs, but that as long as they keep the website up and running, ILL shouldn't be impacted too much.

### **Committee Reports**

#### **Foundation Report:**

Hasn't met.

#### **Friends Report:**

Interested in doing a child centered activity at the block party.

### **Old Business**

Trustee Meet & Greet: Dottie and Christine spoke about having a few Trustees available before village meeting (after Town Meeting) at library to discuss budget and answer questions. Two proposed dates:

March 18<sup>th</sup> from 7:30-9:00 (Wednesday evening)

March 28<sup>th</sup> from 1:30-3:00 (Saturday afternoon)

Memorial Day Book Sale – Trustees will hold sale.

Memorial Contribution – Nina brought money into Merchant's with card from Trustees.

Essex Reporter Digitization – What is available is not really that helpful. Dottie spoke with Penny but she hadn't seen it yet. We should meet with UVM people to see what would need to be done to transfer to microfilm and figure out what the scope of work this job really is, how many steps are needed. It was also suggested to speak with copyright lawyer. The first step is to look at doing this as a "preservation" project so no copyright needed. Andy will come to next meeting with a proposed plan of action.

### **Adjournment**

Dottie moved to end meeting, Nicky seconded. Meeting adjourned at 8:35.

Respectfully submitted

Sheila Porter