

Brownell Library Trustees Meeting Minutes: June 21, 2016

Brownell Trustees in attendance:

Andy Kolovos (vice chair, chaired meeting in Christine Packard's absence), Sheila Porter, Daisy Benson, Erin Egan, Penny Egan, Dottie Bergendahl, Sydney Turer, Nicole Yandow, Nina Curtiss, Beth Glaspie.

Brownell Staff in Attendance: Wendy Hysko, Erna Deutsch

Other Attendees: None

Meeting called to order at 7:01 pm by Andy Kolovos

The recording secretary for the August meeting will be Beth Glaspie

Minutes from the May 17, 2016 meeting accepted

Financial Reports:

Nina reported that there is a new contact: Liz Villa. The trustee CD balance is \$2587 and the Trustee Fund is \$2487, which includes book sale proceeds of \$928.

Announcements:

Daisy Benson resigned, effective immediately.

Wendy announced that the carpet replacement is scheduled for June 27 and the satellite library and other programming will be going forward as outlined in the renovation plans, with activities to be held outside, at the Teen Center, Senior Center or Lincoln Hall Meeting Room as needed. Wendy anticipates the renovation will take three weeks.

The budget appears to be on track to come in a little under, although there are still conference and renovation bills to be paid.

Erna announced that there are still tickets for the Lake Monster game on June 25 and that people should request Section B.

Erna also announced that the Brownell Library is partnering with Special Olympics for 8 weeks of themed activities throughout the summer and they are still looking for youth (of all abilities) to participate.

Reports

Wendy explained the Library's acceptance as a TedEx Host Site and discussed possible programming activities. Dottie asked about daytime events that could serve various populations that prefer not to go out at night and that was discussed as well. Trustees will be able to volunteer to help and run the TedEx talks after the librarians are fully up to speed. TedEx has a huge range of topics and themes and the possibilities are endless for reaching a broad section of our community.

Other topics discussed from the report included the Library's participation in VT Reads, signage, Passport to Vermont and funding for the Humanities Book Discussion events that will hopefully replace Dine & Discuss.

Committee Reports None

Foundation Report

Dottie informed the group that the merger of the Friends with the Foundation has been rejected by the Secretary of State. This rejection is due to a paperwork timing glitch, which will hopefully be worked out by their consultant. The consultant will also help create new by-laws with funding from a Vermont Community Grant. Foundation members will meet July 18 to pack up books to send away and to restock and reopen the book sale room. She invited Trustees to visit during the meeting and asked for volunteer help from the Trustees with the book sale going forward. There will also be a recruitment meeting later this year.

Dottie brought up the need for clarification of policies regarding what to do with donations of items that are not money or books.

Dottie asked for some updated photos of the library for use by the Foundation in new brochures.

Dottie requested the book sale sign so she can take it to be updated.

Recreation Governance Study Committee update

Wendy advised that the committee will be focusing on recreation and creating a municipal district. More updates will be forthcoming when Christine (a member of the committee) attends the next meeting.

May Book Sale Debrief

The book sale brought in \$928; about \$300 of which was pre-parade and the rest was parade and basement sales during May. The profits were up from previous years, most likely due to the extended time period.

New Business

Wendy asked if the Trustees wanted to sponsor a table during the Block Party. It was discussed and then discussion ensued regarding a presence at the Farmer's Market. Dottie moved (Sheila seconded) no formal attendance at Block Party but to set up a table one Friday at a fall farmer's market to promote fall library programming. Andy amended the primary motion to have Library Trustees have a table at least one day at the farmer's market, and the amended motion passed unanimously.

Wendy reviewed the Strategic Plan Action Steps, highlighting various items. The library has been very successful in its planning and implementing of those plans, and new Action Steps will be created and updated during the library closure.

Assignment of Recording Secretaries for the rest of the year:

August: Beth Glaspie

September: Sheila Porter

October: Nina Curtiss

November: Andy Kolovos

December: Nicole Yandow

Meeting adjourned at 8:19 pm

Minutes respectfully submitted by Penny Egan