

Brownell Library Trustees Minutes May 20th, 2014

The meeting was called to order by Christine Packard at 7:05pm

Christine made a motion to go into Executive Session with Village Manager, Pat Scheidel, to discuss the evaluation of personnel matters.

Motion seconded by Nicole Yandow.

7:40 Christine made a motion to leave Executive Session.

Sheila seconded motion.

Trustees in attendance: Christine Packard, Sheila Porter, Nicole Yandow, Linda Costello, Christina Yu, Nina Curtiss, Daisy Benson, Todd Logan, Grace Yu, Giselle Glaspie and Penny Pillsbury. Andy Kolovos and Dorothy Bergendahl were absent.

Minutes:

The minutes were corrected and accepted.

Financial Report:

The Trustee CD contains \$2673.49 and \$741 in the Trustee Fund.

The Financial report was acknowledged.

Announcements:

Penny and Daisy spoke about their attendance at the Vermont Library Conference.

Group discussed the transition of Penny retiring. Penny presented her succession plan for us to review. Please review before next meeting. Some discussion was had around how the Director/Assis. Director positions would be handled and decided in the next fiscal year.

1. Memorial Day parade plans:

Trustees have the book sale for the whole week starting on Saturday, May 24th.

\$1.00 for hard books

\$.50 for paperback and children's books

Middle of parade - \$1.00/bag

Trustees will stop by every day next week during our book sale at 5:00 that to tidy up books and check in with staff.

- T - Nikki
- W – Christina, Grace
- Th - Giselle
- F – Daisy

Arrive at 8:00 on Saturday, 24th for set up on with bags:

- Nina, Sheila, Todd, Christina and Christine

Giselle suggested having a re-shelving box.

Committee Reports:

Foundation Report – New copier was decided on. No other new news to report. They have not met since the last meeting.

Friends – Lara is working hard. All heads of committees will meet at end of month.

Budget Committee – Have not met.

New Business:

Homecard Agreement:

Nina made motion to renew the Homecard Agreement and all agreed. Signed by Christine.

Recording secretaries list:

June – Linda

July - Todd

Aug – Daisy

Sept. – Christina

Oct. – Sheila

Nov. – Andy

Dec. – Dottie

Maker Spaces:

Greg Morgan [Chair, Economic Development in Essex] is excited about maker spaces. He would like to come to the library and discuss with us. He will attend June meeting.

Maker Spaces are a continuum of opportunities that allow people to learn about how things are made and are in some way connected with economic development.

Penny's Farewell party:

Monday, June 30th - all day and evening.

Day is Open House – cider and donuts will be available in morning and in the afternoon ice cream will be scooped. Friends and patrons can stop by and say goodbye to Penny until 5/6.

Evening is more formal event – invitations will be sent out. Appetizers, cookies, cheese, punch. Lit by candlelight. Pianists will play throughout the evening. Giselle and Grace will organize list of players. There will be formal speeches and toasts. Penny would like a library card delivered to her on a velvet pillow. Her name will be added to a plaque in library. Penny would like pictures taken of event. There will be a remembrance book. In lieu of gifts, the Foundation will accept money on her behalf for an endowment for a Penelope Pilsbury.

There was discussion around what to do with the monies collected. Two ideas emerged:

1. Vermont Collection of books that could continue to be added to and updated
2. Digitization project in collaboration with local papers, libraries and historical societies throughout Chittenden County. This should be a collaborative effort. Penny would like the majority of the money for the digitization project. The Trustees have offered to set up a meeting to start this conversation with community partners.

Meeting adjourned at 8:55

Respectfully submitted, Nina Curtiss