

Brownell Library Trustee

Meeting Minutes

October 17th, 2017

Brownell Trustees in attendance: Christine Packard, Sheila Porter, Nina Curtiss, Dottie Bergendahl , Linda Costello, Ann Wadsworth, Carrie Egan (Teen Trustee), Penny Egan, Andy Kolovos

Brownell staff members in attendance were Wendy Hysko and Erna Deutsch.

Absent: Max Holzman

Other guests: Joe Knox and Linda Hasan

At 7:02 PM Christine Packard called the meeting to order.

Agenda changes/deletions:

The annual Train Hop was added under New Business.

Minutes:

The minutes of September 19th were reviewed. Spelling errors were corrected. Dottie moved to accept and Sheila seconded. Minutes were accepted as amended.

Financial Report:

The Financial report was reviewed and acknowledged with more clarification requested on last column. The Trustee CD is at \$2,715.99 and the Trustee Fund contains \$2,239.60.

Announcements:

VT Reads program is planned for Wednesday, October 19th 5:30-7:00. There will be a potluck hosted by the Brownell and the Essex Free Libraries.

Pulp Culture Comic Arts Festival & Symposium is planned for October 19,20 and 21.

Director and Staff Report:

The group discussed the drug problem and how to best prepare.

Committee Reports:

None

Foundation Report:

Linda Hasan from the Foundation came to present. The Foundation met last night and discussed First Wednesday's for the year ahead. The Foundation will need to fill two leadership roles in near future. There is a Trustee and Friends conference on November 4th from 8-3 this year at Champlain College. Register by October 27th.

Old Business:

Penny Pillsbury Fund: The scanning and photo printing is completed. Framing has not yet been decided yet because of question of glass. Andy recommends conservation glass. A plan was discussed to display photo's and host a celebration in new year with a community storytelling component. Wendy will check on next available display month.

Update on Building Projects: The Youth section wall will be taken out in Dec./Jan, the storm windows have been ordered and the carpet on the stairs will be replaced with vinyl treads.

FY 19 Budget Panning: There are no numbers yet from Lauren. The group scheduled a meeting for Wednesday, Oct. 25th at 9am.

New Business:

Strategic Planning Action Steps: The FY 17 and 18 plans were reviewed.

Train Hop: Planned for Friday, December 8th, from 6-8. The Trustees will provide juice and cookies again. Dottie will check with Hannaford about a cookie donation.

Adjournment:

Dottie moved to end meeting, Linda seconded. Meeting adjourned at 8:32.

Respectfully submitted

Sheila Porter