

## **Brownell Library Trustee**

### **Meeting Minutes**

**September 22, 2015**

Meeting called to order at 7:05. Present: Sheila Porter, Dottie Bergendahl, Linda Costello, Andy Kolovos, Daisy Benson, Erin Egan, Alison Pierce, Wendy Hysko, Christine Packard, Marc St-Pierre, Carmelle Terborgh, Nina Curtiss

Minutes of the last meeting were approved. Sheila Porter made the motion. Dottie Bergendahl the second.

The financial report was acknowledged.

Announcements: The trustee C.D. is currently \$ 2,689 and the fund is \$1,594.

Carmelle Terborgh is a new trustee completing an unfinished term. Trustees introduced themselves to the new Teen Trustees.

The Vermont Humanities Council has announced that they have chosen two books for next year's Vermont Reads: THE SHIPWRECK AT THE BOTTOM OF THE SEA and THE ENDURANCE. Both books are about the same historical event.

On November 7, there will be A Vermont Library Association Trustee Ass. meeting. On November 13 and 14 the Vermont Humanities Council will sponsor a meeting at the Davis Center. The cost is \$129 for both days. Sheila made a motion that Trustees be reimbursed for \$65 of the cost of the Humanities Council conference. Nina made the second. The motion passed.

The name of the new Assistant Library Director was announced: Hannah Tracy. Ms. Tracy will begin work on October 6. The new Circulation Assistant is Carol Boucher.

Reports: Circulation is down, however 177 new books will soon be here and they will hopefully stimulate interest in our patrons. We discussed announcing new book acquisitions in the Essex Reporter and on Front Porch Forum.

No Committee Reports

Foundation Report: The library's cost of 1st Wednesday programs has been covered. Members wish to meet with Friends to discuss possible co-operation. The fall mailing requests will be sent out in October.

No Friends Report because they meet on 9/23.

Old Business: The preservation of Essex Reporter Archives was discussed...again. It may well be less expensive than formerly reported. When cost estimates arrive, staff will decide if project is worth effort. A trustee vote will be required to move forward on the project.

Farmer's Market: A tent, table, chairs will be set up from 3:30 to 6:30 on 9/25 and 10/2 to provide library information to Market patrons. Dottie and Chris will work on 9/25 and Andrew and Linda on 10/2.

Staff Party: Staff wishes to go out. Trustees will research local restaurants.

Budget Process: Staff will develop budget and meet with the Budget Work Group before general village budget meeting. It is currently FY16.

New Business: Christine encouraged trustees to visit library more frequently to encourage the good work of the staff.

1st Wednesday filming is a work in progress. A company RETN will film this year.

Sheila made a motion to adjourn, Andy seconded the motion. Trustees agreed and the meeting ended at 8:50

Linda Costello