

## **Brownell Library Trustee**

### **Meeting Minutes**

**September 20th, 2016**

Brownell Trustees in attendance: Christine Packard, Sheila Porter, Nina Curtiss, Dottie Bergendahl Sydney Turer (Teen Trustee), Kayley Haggerty (Teen Trustee), Andy Kolovos, Penny Egan, Max Holtzman and Nikki Yandow.

Brownell staff members in attendance were Wendy Hysko.

Absent: Linda Costello and Beth Glaspie

---

At 7:04 PM Christine Packard called the meeting to order.

#### **Agenda changes/deletions:**

In old business – update Farmer’s Market.

#### **Minutes:**

The minutes of the August 16th meeting were reviewed. Dottie moved to accept and Sheila seconded the approval of the minutes. Motion passed.

#### **Financial Report:**

The Financial report was reviewed and acknowledged. The trustee CD is at \$2,700.87 plus some interest and the trustee Fund contains \$2,331.26 which reflects Mary’s retirement gift deduction.

#### **Announcements:**

- Andy and Dottie appreciate some new books that have come in.

#### **Director and Staff Report:**

- We have VT reads books being catalogued.
- Wendy and Christine had a meeting with Ann (Director) and Bonnie (Trustee) from Essex Free Library. Positive meeting overall. There was an acknowledgment that libraries will ultimately need to collaborate so it’s best to be proactive. The Trustees agreed that the two libraries are very different; different clientele, etc..
- Spoke about Rec. Department merger.

- Sheila appreciated the summer reading program run down.
- Wendy noted that the renovations took away from the regular summer programming but everything turned out great.

**Committee Reports: none**

**Foundation Report:**

Foundation met on 9/19/16, they read bylaws and approved them which included new terms of 3 years with 1 renewal. They are looking for new members. There will be a working party on Monday on 9/26 in the book sale room at 6:30. The Foundation's goal is to have a maximum of 9 members. The name of the new group is – Brownell Library Foundation.

**Old Business:**

**Update on Foundation/Friends Merger** (see above)

**In Memory of Ginnie Powers –**

Ideas:

- Reframe and preserve collage photos of long standing employees. Use Penny Fund.
- Create article about library along with story-telling or an oral history event at the library – Brownell Library Memory evening.

Steps:

- Wendy will check with staff first.
- Andy will meet with Penny to determine what she had in mind.

**First Wednesdays –**

October 5<sup>th</sup> – first First Wednesday, 5pm at Ira Allen Chapel

November 2<sup>nd</sup> – Hannah in charge, no Wendy H, no Susan. Trustees invited to help.

Also, regarding presence at Farmers Market – it was not busy but they saw Brownell patrons. They talked up Ted talks and have fun.

**New Business :**

**Review of FY 2017 Library Action Steps** – Most are on-going and some may be put on hold due to staff changes.

**Budget Work Group** –Staff has had an initial meeting. Group is waiting for final budget from last fiscal year (FY 2016). Dottie would like for Work Group to be more involved before it gets defended to the

Village Trustees and that the budget get presented to the Library Trustees before the Village Trustees.  
Dottie and Sheila volunteered to be part of the Working Group.

**Retirement Celebration for Mary –**

Beth purchased the gift. There is a memory book. No party but people can stop by to say goodbye from 9-5 on Oct. 7<sup>th</sup>, Mary's last day. Trustees bringing food.

Nina - donut holes and coffee

Sheila – cookies

Christine – crackers, cheese and cider

**Adjournment:**

Dottie moved to end meeting, Penny seconded. Meeting adjourned at 9.00.

Respectfully submitted

Sheila Porter