

Brownell Library Trustees Meeting Minutes August 15, 2017

Brownell Trustees in attendance: Sheila Porter, Christine Packard, Ann Wadsworth, Dottie Bergendahl, Nina Curtiss, Penny Egan, Andy Kolovos, Max Holzman, Sydney Turer, Linda Costello.

Brownell Staff in Attendance: Susan Pierce

No other attendees

Meeting called to order by: Christine at 7:04pm

Agenda Changes/Deletions

No agenda changes or deletions.

Minutes of Tuesday, June 20, 2017

Christine Moved to accept Minutes as amended. Sheila Seconded. Motion accepted unanimously as submitted.

Financial Report

\$2754.60 in Trustees fund.

CD: \$2712.58

Dottie reviewed the library budget spreadsheet provided by the Village and noted that the budget did well, the Library staff didn't overspend and to pay close attention to the budget next year.

The Trustees acknowledged the financial report.

Announcements

Christine shared that Pat S will be retiring on April 1, 2018.

Christine mentioned that there is still an unfilled Trustee position and we are still looking for candidates.

Christine also mentioned that the upcoming 2017 Annual Trustees and Friends conference, will be held on November 4th at Champlain College from 9-4:30

Sheila commended the Summer reading program for its involvement in the S.T.E.M. projects

Reports Library Director and Staff Report

Susan delivered the library report as Wendy was unavailable.

Susan told the Trustee's that the Library staff was very pleased about the Trustees gift and that they had used it to book a Spirit of Ethan Allen cruise. Susan spoke about Nellie Zansler retiring. Wendy Johnson will be filling Nelly's position and the Library is now in search of someone to fill Wendy's position. The library has hired a new Teen shelver, Jade Rollins. There is an upcoming panel discussion on August 28th, "Neighbors building a better community" (Max has been asked to be on the panel and will represent the Trustee group)

Committee Reports

There are no committees.

Foundation Report

Dottie provided some information about the book sale.

Foundation is exploring new board members and in need of new volunteers

Dottie reported First Wednesday sponsors who will return for this

year.

Old Business

Christine referenced a question from the June Trustee Meeting Minutes for Susan about binding old copies of the Essex Reporter? Christine will follow up with Wendy H to get the answer.

Penny Pillsbury fund

The Library received the estimate back from John's Dark Room for the scanning and from Carol Bucher for the framing. The cost to scan is approximately \$2,000.00 The cost to frame is approximately \$1,500.00. The amount in the Penny Fund is approximately \$2,500.00.

There was a discussion as to whether the Trustees and Foundation would consider splitting the cost of this project after the Penny Fund has been exhausted. Andy suggested that the photos be displayed in the Koolvord Room with an introductory talk by Carlton Houghton about the history of the Village. Andy also spoke with Hannah about using an open source to make viewing possible online. The documents include old photos, newspaper clippings and post cards that show the dedication ceremony when the Brownell library first opened. Andy stressed that this is all achievable by January 2018.

Dottie made a motion to have the Trustee's cover half of the remaining cost of framing after the Penny fund has been exhausted and to request that the Foundation cover the other half of that cost. Seconded by Sheila and passed unanimously.

Linda and Dottie will present the estimate and request to the Foundation.

New Business Potential Building projects

Young adult room wall update: Staff are waiting for wall removal quotes to come back from two contractors that came to look at the job.

Adjournment

Dottie moved to adjourn. Penny seconded. Passed unanimously. Meeting adjourned at 8:15pm.

Notes on agenda items, voting outcomes. Minutes submitted by: Max Holzman

----- Note on Vermont Open Meeting Law - minutes must be taken at every public meeting and must include at least the members present, active participants, motions made, and votes taken. And posted on website and be available by request within 5 days of meeting. ****Minutes should be provided to Library Staff for posting by Friday afternoon of the meeting week to adhere to Vermont Open Meeting law. ****