

Brownell Library Trustees

Meeting Minutes

June 20, 2017

Brownell Trustees in attendance: Linda Costello, Dottie Bergendahl, Penny Egan, Kayley Haggerty, Max Holzman, Andy Kolovos, Christine Packard, Sheila Porter.

Brownell Staff in Attendance: Wendy Hysko, Erna Deutsch

Other Attendees:

Meeting called to order at/by: Christine at 7:08

Agenda Changes/Deletions

No agenda changes or deletions.

Minutes of Tuesday, May 16, 2017

Dottie Moved to accept Minutes accepted as submitted. Sheila Seconded. Motion accepted unanimously.

Financial Report

\$2754.60 in trustees fund. Includes \$930.50 income from May book sale.

Trustees discussed the success of the book sale and what needs to be done to replenish the book sale room. The room is currently closed and will reopen on July 3, 2017.

CD: \$2709.17

Dottie reviewed the library budget spreadsheet provided by the Village and noted that all looks good for this period in the fiscal year.

Wendy briefly reviewed areas of the budget that will be reallocated to address necessary repairs to library physical plant.

Trustees acknowledged the financial report.

Announcements

Christine shared thank you notes from Louise Kolvoord and the Children's Literacy Foundation in regard to \$50 memorial donation from the Brownell Trustees.

Christine shared that this is Kayley's last meeting since she has graduated from High School.

As programming in conjunction with this summer's reading theme, "Build a Better World," the library will host a panel discussion featuring appointed and elected officials from the village August 28, 2017 at 7pm.

Reports

Library Director and Staff Report (enc)

Trustees discussed the two knife incidents noted in the report.

Dottie asked if we need to continue binding copies of the Essex Reporter. Wendy will explore the accessibility of back issues of the Essex Reporter outside the library and report back to the Trustees.

Committee Reports

There are no committees.

Foundation Report

Dottie provided some information about the book sale.

Foundation is exploring new board members and focusing on preparing the book room to reopen in July.

Dottie reported First Wednesday sponsors who will return for this year.

Old Business

Penny Pillsbury fund

Andy and Wendy will meet when Wendy returns from vacation and bring the photographs and newspaper from the Village offices to Dark Room for scanning and a framing estimate.

Trustees went to look at the newly restored table.

Frederick Douglass event

Reading of Frederick Douglass's address will be held on July 5, 2017 6:30 at Essex Free Library

May/Memorial Day Book Sale

Christine expressed her opinion that we had fewer people. Trustees and staff discussed various aspects of this year's book sale and of past book sales.

New Business Potential Building projects

The wall to the young adult room will be removed. Staff is exploring costs and grant opportunities.

Adjournment

Sheila moved to adjourn. Linda seconded. Passed unanimously. Meeting adjourned at 7:56pm

Notes on agenda items, voting outcomes.
Minutes submitted by: Andy Kolovos

Note on Vermont Open Meeting Law - minutes must be taken at every public meeting and must include at least the members present, active participants, motions made, and votes taken. And posted on website and be available by request within 5 days of meeting.

****Minutes should be provided to Library Staff for posting by Friday afternoon of the meeting week to adhere to Vermont Open Meeting law. ****