

Brownell Library Trustees  
Meeting Minutes  
May 19, 2015

**Brownell Trustees in Attendance:** Dorothy Bergendahl, Nina Curtiss, Andy Kolovos, Todd Logan, Sheila Porter, Nikki Yandow, Christina Yu, Giselle Glaspie (teen member), Grace Yu (teen member)

**Brownell Staff in Attendance:** Wendy Hysko, Mary Graf

**Others in Attendance:** Marc St. Pierre (prospective teen member)

Meeting called to order by Vice-Chair Andy Kolovos at 7:14PM.

**Agenda Changes:** There will be no Foundation Report.

**Minutes of Tuesday, April 21, 2015:** A few corrections were made. Sheila moved and Nikki seconded; all approved. Minutes were accepted as amended.

**Financial Report:**

CD has \$2,684; trustee fund has \$1,135.

Looking at the revenue/expenditure report, we are on track for spending overall. The financial report was acknowledged.

**Library Director and Staff Report:**

We have a new library director - congratulations to Wendy Hysko!

Nina asked the staff about teen participation at the library. Mary responded that there was good teen participation the past few months with TAB and MPH. Magic and DnD has been strong with older teens. Marc was asked about his experiences with the teen programming.

Ideas were thrown around for the upcoming Block Party, including teen presence and making bookmarks to hand out.

**Committee Reports:** None.

**Friends Report:**

Mary reported that the Friends discussed the keeping of the bylaws and reports in the library file cabinet. They approved the purchase of a security camera to put into the book sale room, which currently does not have one.

**Old Business:**

Essex Reporter Digitization: Dorothy talked to Penny about the obstacles the project faces cost-wise. Penny let her know that the Department of Libraries has the Essex Reporter on microfilm from 1944 and on. There are five volumes that are not on

microfilm from 1938 to 1944. The downside of converting the newspapers to microfilm is the probability of destruction of these papers. Andy will commit to meet with Jeff Marshall to discuss costs for microfilming.

New Trustee Discussion: Today is Christina's last day as a trustee. Andy has gotten in contact with Joe Knox about applying for the position, and Joe has indicated that he is interested.

Technology Use Policy: Wendy has not updated the policy yet and will discuss with the staff before bringing it to the board.

Law Enforcement Request Procedure: Andy requested the term 'court order' be included in the procedure. Wendy will follow up on this topic. Further discussion was tabled for a future meeting.

Memorial Day Book Sale: Volunteers should plan to bring extra bags and arrive at 8:30AM to start setting up tables and bringing up some books. The general public will not be allowed to enter the library until 9:00AM. Start prices at \$1 for adult hardback, \$0.50 for adult paperback, and \$0.25 for children's books. Once a-buck-a-bag starts during the book sale, this price will carry through for the rest of the month. Andy will make a flyer for the book sale.

**New Business:** None

Sheila moved and Dorothy seconded; all approved. Meeting was adjourned at 8:11PM.

Minutes submitted by: Christina Yu