

Brownell Library Trustees
Meeting Minutes
04/17/2018

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Beth Custer, Andy Kolovos, Joe Knox, Christine Packard, Sheila Porter, Sydney Turer, Ann Wadsworth

Brownell Staff in Attendance: Hannah Tracy, Erna Deutsch

Other Attendees: Max Holzman

Meeting called to order at/by: 7:00pm by Christine
Notes on agenda items, voting outcomes.
Minutes submitted by: Andy Kolovos

Christine informed Trustees that Max Holzman will be leaving the board. Max expressed his regrets. We will miss him.

Agenda Changes/Deletions

No changes or deletions

Minutes of Tuesday, March 20, 2018

Ann noted a spelling error in the minutes. Linda moved to accept minutes as corrected. Sheila seconded. Accepted unanimously.

Financial Report

Joe could not obtain current information on Trustee accounts because our Foundation contact is out of state and did not have direct access to information. Foundation contact referred Joe to Dottie. Dottie is unaware of any changes. As of last month the Trustee Fund was \$2229.19 and CD \$2720.06.

Trustees reviewed the budget. Remarks were made regarding the status of various budget items.

Trustees acknowledged the financial report.

Announcements

Erna described the Star Wars themed May The Fourth event and solicited help from the Trustees.

Hannah and Erna reviewed the current status of hiring the new Youth Librarian.

Reports

Library Director and Staff Report (enc)

Dottie commented on the ongoing sewer line problems at the library. Hannah provided trustees with an update. An investigation determined that roots are the issue and a resolution is in process. Library is now stocking bathrooms with a different toilet paper and paper towels. They are investigating hand dryers to replace paper towels. Discussion of the sewer issues ensued.

Sheila commented on the reading buddies program and how much her Chickens enjoyed it.

Committee Reports

There are no committees.

Foundation Report

Linda and Dottie reported on the latest Foundation meeting. Foundation has voted to give Trustees the income from the book room from the May 26 (day of the parade) though June 16. There will be a workgroup May 19 to prepare for the Memorial Day Parade Book Sale.

Foundation is still in need of new members. The next Foundation meeting will be on May 19.

Trustees reviewed pricing of the books for the Memorial Day Parade Book Sale. It will be the same as last year. Christine outlined the procedures for the day.

Old Business

Penny Pillsbury fund – update and slide digitization

No new information.

Update on building projects

New flooring has been installed on stairs, and walls around stairs have been freshly painted.

Trustee portrait display

Trustee portrait display is on hold.

Village Meeting

Christine characterized Village Meeting for those who did not attend.

New website update

Hannah provided an update on the development of the new website.

Planning Essex Junction History event

Hannah reported that the new slide scanner has arrived as has the cable for digitizing VHS. No date has been set for the event. Andy will have a meeting with Wendy and Hannah to finalize planning.

New Business

Trustees Book Sale

Discussed in the Foundation Report above.

Hate propaganda in Vermont libraries

Hannah reported that several libraries in the state have found White Nationalist materials placed in books, mostly in academic libraries in the southern part of the state.

Library Trustee vacancies

There are two trustee vacancies.

Adjournment

Dottie moved to adjourn. Sheila seconded. Accepted unanimously. Meeting adjourned at 7:56pm.

Note on Vermont Open Meeting Law - minutes must be taken at every public meeting and must include at least the members present, active participants, motions made, and votes taken. And posted on website and be available by request within 5 days of meeting.

***Minutes should be provided to Library Staff for posting by Friday afternoon of the meeting week to adhere to Vermont Open Meeting law. ***

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