

Brownell Library Trustees

Meeting Minutes

1/16/2018

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Nina Curtiss, Carrie Egan (Teen Trustee), Max Holzman, Joe Knox, Christine Packard, Sheila Porter, Sydney Turner (Teen Trustee), Ann Wadsworth

Brownell Staff in Attendance: Wendy Hysko, Julia Rigsby

Other Attendees: Beth Custer, Diane Clemens

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Meeting called to order at/by: 7:00pm by Christine

Christine introduced Beth Custer, who is considering running for the board. Trustees, staff and Diane Clemens introduced themselves.

#### 1. Agenda Changes/Deletions

Christine requested the addition of an agenda item: Electing New Officers. Item added under New Business.

#### 2. Minutes of Tuesday, December 18, 2017

Sheila mentioned she was omitted from the minutes. Minutes will be updated to recognize the presence of Sheila at the December 18, 2017 meeting.

Dottie moved to accept the minutes. Seconded by Sheila. Minutes accepted unanimously.

### 3. Financial Report

CD is \$2,715.99. Trustee fund is \$2,174.10.

Trustees discussed the financial report from the Village.

Trustees acknowledged the financial report.

### 4. Announcements

Director Hysko announced that Alison has requested RSVPs for the Groundhog Day Event on February 6, 2018. Trustees discussed the event.

Director Hysko announced that the Brownell has received a grant from the Lions Club to purchase 8 Launch Pad tablets, 4 for the Adult Department and 4 for the children's department.

Director Hysko announced that Tracy Griffith (professor at St. Michael's College) will give a talk on hate speech and free speech January 31, 2018. Event will be filmed and live streamed by RETN.

Christine announced that she and Archie will be part of a video to be released on Seven Days on Thursday 1/18 and broadcast WCAX on Friday 1/19.

Christine reminded Trustees that there are three positions on the board coming up in April. She advised the candidates for which position each will be running, and gave instructions for petitions.

### 5. Reports

## Library Director and Staff Report

Trustees discussed the Library Director and Staff Report. Wendy reported on an incident at the library last week.

## Committee Reports

There are no committees.

## Foundation Report

Diane supplied Foundation Report. The Foundation is looking for volunteers. Diane provided an overview of the kinds of volunteer opportunities available at the Foundation.

## 6. Old Business

### Penny Pillsbury fund – update and slide digitization

Director Hysko mentioned that she will speak to Foundation regarding the purchase of a scanner. Photo prints are out for framing. In May and June the photos will be on display in the Kolvoord Room. During this period we will host a community storytelling event.

### Update on building projects

Youth Wall project completed. Still waiting on some furniture. Kolvoord Room bathroom will be repaired. Storm windows have been reinforced. Slate roof will be addressed in the spring. The stairs are next building project to be addressed.

### FY19 budget planning

Budget Planning Working Group met and presented a draft budget to the Village Trustees. Trustees discussed the budget approval process.

Trustee vacancy

Discussed in Announcements above

Trustee portrait display

Decisions regarding the Trustee Portrait Display will be made following Village Elections.

Meeting room policy

Christine noted a few typos and she will share these with Wendy.

## 9. New Business

MOU with Brownell Library Foundation

Trustees reviewed the signed MOU.

New Officers

Current officers described the duties associated with each position. Dottie moved that the slate of officers be re-nominated. Linda seconded. Secretary approved slate of board officers.

## 10. Adjournment

Nina moved to adjourn meeting. Sheila seconded. Meeting adjourned at 8:05pm

Minutes submitted by: Andy Kolovos

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