

## **Brownell Library Trustee**

### **Meeting Minutes**

**September 19, 2017**

In attendance: Christine Packard, Sheila Porter, Linda Costello, Dottie Bergendahl, Wendy Hysko, Penny Egan, Nina Curtiss, Julia Rigsby, Max Holzman

Also in attendance: Carrie Egan, New Teen Trustee

7:06 PM Meeting called to order. Carrie Egan, new teen trustee, was introduced.

Minutes were accepted as submitted, Dottie motioned, Sheila seconded.

The CD \$2712.58. Funds \$2239.60. The Trustees paid \$515 to refinish one of the Library tables.

### **Announcements**

Christine announced that Nellie had retired and had the trustees sign a card for her.

Christine announced that Lara Keenan, Library Consultant, would be giving a presentation regarding various trustee functions at the Colchester Library on Tuesday, September 26.

Christine Announced that the first 1<sup>st</sup> Wednesday event of the season was coming up on Sept 27.

Dottie announced cribbage at the senior center 1-3:30 pm on 9/24.

Wendy announced a new state trustee ListServ and that it would be good for the trustees to join.

SteamfFest is coming up on September 29/30

### **Reports**

Budget: Various items were reviewed and discussed. Dottie observed that the budget is on track so far.

Staff & Director Report: Various points were discussed:

- The ongoing parking problem and solutions, including people who use the parking lot for long term parking
- The poor turnout for summer adult/senior programming, and possibly moving these programs to a different time of year
- The librarians grace under pressure during the eclipse viewing event
- The YA room renovation (see old business)

Foundation Report: Dottie reported that the Foundation is still looking for members and book sale room volunteers, and that the book sale room is being reorganized to hopefully help sales.

There will be a special display of WWII materials during the Veteran's Day holiday as the Foundation has been given a large collection of items.

The Foundation has approved costs associated with tables and photo project discussed in the August meeting.

### **Old Business**

Penny Pillsbury Fund: Photos are being scanned and will be framed for library display, hopefully by the end of the year.

The renovations to the YA room will take place in December. The funding has been approved, and the changes will improve the room and make it much more usable.

The budget group has been set, and Wendy will contact them when a meeting date has been set.

The tables have all been refinished and are back at home in the library.

### **New Business**

There was no new business discussed.

Meeting was adjourned at 7:55pm, Sheila motioned, Dottie seconded, trustees agreed.

Respectfully submitted by: Penny Egan