

Brownell Library Trustee's Meeting Minutes Feb. 16, 2016

Present: Christine Packard(Chair), Andy Kolovos, Sheila Porter, Linda Costello, Daisy Benson, Erin Egan, Penny Egan, Dottie Bergendahl, Sydney Turer, Carmelle Terborgh, Nina Curtiss, staff members Wendy Hysko and Erna Deutsch. Guest Beth Glaspie.

The meeting was called to order at 7:04pm

Christine introduced new trustee Penny Egan and guest Beth Glaspie who is thinking about running for an open trustee position in April.

There were no changes to the agenda.

The minutes of January's meeting were corrected. Corrected minutes were approved.

The financial report: Trustee Funds \$1659 and Trustee CD \$2695 unchanged from last month. There was no monthly report from the village office. The building has required work and there have been several Building and Grounds expenditures. Acknowledgement of this report was moved and approved.

Announcements: There has been some flooding in the lower level due to a gutter problem. One of the HVAC units is not working properly and repairs have begun. Erna circulated the summer reading program tee shirt catalogue for trustee orders.

Staff Report: Andy asked for clarification of the need for an Institution Patron category. This will help to avoid privacy issues arise when materials borrowed by a school or village department are damaged or lost. Dottie asked for more information comparing the cost of using Green Mt. Messenger and the postal service for interlibrary loans. Questions about the need for an Amazon Prime account were answered. This will not be for streaming. Wendy is looking into a streaming service for films since this might be needed in the future. Erna talked about Social-Emotional literacy for Childcare Providers, using books to talk about feelings.

There were no Committee Reports

Foundation Report: The Foundation Board met on Monday Feb.15 and elected Dorothy Bergendahl president, Linda Costello secretary and Ed Malina treasurer. The draft merger agreement was discussed. There will be a joint meeting with the Friends on March 21.

Friends Report: Four board members and the consultant met on Monday Feb. 15. The Friends voted to dissolve.

Old Business:

Penny Pillsbury suggested using the Penny Fund money to digitize the oldest Suburban List microfilm at the Vermont Department of Libraries. Wendy talked to the Department and was told they believe

Ancestry.com will be digitizing the State's holding in two years. The trustees feel that we should inform Penny of this possibility and maybe use the Penny Fund to provide access at the Brownell.

While reviewing board responsibilities discussions of possible partnerships were discussed. Carmelle can bring eye exams to the Brownell through the Lions Club. Dottie mentioned the Brownell's interest in working with local groups to the Director of Habitat for Humanity. Board members should refer any possible partnerships to staff members.

The consultant has been meeting with the staff and preparing suggestions for changes during the installation of new carpets on the main floor. Her suggestions include changing colors, changes in the picture book room and other flow related adjustments. The placement of the new carpets will require moving all the furniture. The project must be completed by July 1 2016.

New Business

Essex Town Meeting will be on the night of Feb. 29. All trustees are urged to attend.

The draft Expectations of Library Behavior was reviewed. Two small changes were made. Approval was moved and passed.

Adjournment at 8:27pm

Respectfully submitted, Dorothy Bergendahl