

Brownell Library Trustee

Meeting Minutes

January 17th, 2016

Brownell Trustees in attendance: Christine Packard, Sheila Porter, Nina Curtiss, Dottie Bergendahl , Linda Costello, Beth Glaspie, Sydney Turer (Teen Trustee), Kayley Haggerty (Teen Trustee), and Max Holzman.

Brownell staff members in attendance were Wendy Hysko and Erna Deutsch.

Absent: Andy Kolovos and Penny Egan

At 7:03 PM Christine Packard called the meeting to order.

Christine asked everyone to go around and introduce themselves to potential new Trustee, Angela Moody, observing meeting as a guest.

Agenda changes/deletions:

None.

Minutes:

The minutes of the December 20th meeting were reviewed, and in the budget section, "carpet update" was changed to public AED. Dottie moved to accept with the changes and Sheila seconded the approval of the minutes. Motion passed.

Financial Report:

The Financial report was reviewed and acknowledged. The Trustee CD is at \$2,705.83 and the Trustee Fund contains \$2,174.10.

Announcements:

- Christine's dog, Archie, has been asked to be on TV, 22/44, for a 3 minute segment about his library program "Read to Archie". He also recently appeared in a photo in the Essex Reporter.

Director and Staff Report:

- Upset was voiced at Comcast's handling of a recent internet issue.
- Train Hop numbers were discussed and clarified.
- Numbers for recent TED x Talks were corrected as 5 rather than 4.

Committee Reports:

None

Foundation Report:

Foundation will meet on Monday 1/23/2017 in Book Sale room. They will be electing new officers and it will be Dottie's last meeting.

Old Business:

In Memory of Ginnie Powers – Held discussion about how to proceed with tables. Motion was made by Dottie to write contract with specified vendor to do the work, starting with 1 table. Mrs. Costello seconded. All in favor.

Penny Pillsbury Fund – Held discussion that this fund should not to be used to renovate the Ginnie Powers tables. Instead money to used to reframe article of opening of Brownell on acid free paper to keep it protected as long as possible. Christine to talk to Andy. Wendy will touch base with Carol Boucher.

Budget Work Group – Hasn't met.

Trustee Vacancy – Angela Moody interested. It was discussed that the vacancy will be filled in the regular annual meeting election.

Update on Youth Librarian hiring process – There are 5 interviews scheduled starting this Thursday, January 19th. 4 of the candidates are local and 1 will be a skype interview. 1st interview round will be about 2 hours with full time staff. 2nd interview with children to see how they interact with youth.

New Business:

Election of Officers – Chair, Christine; Vice Chair, Andy; Secretary, Sheila; Treasurer, Nina

Mrs. Costello moved that officers from previous year continue this coming year. Dottie seconded. All approve.

Reading Fredrick Douglas 4th of July Event – Event is held around the 4th of July. Last year's event was held at Essex Free Library in Essex and Deborah Rawson Library in Jericho. This is a community event that lasts about 1 and ½ hours. Trustees discussed hosting this event this year at the Brownell, perhaps as part of 1st Wednesday in July. To be discussed further next month.

Adjournment:

Dottie moved to end meeting, Mrs. Costello seconded. Meeting adjourned at 8:22.

Respectfully submitted

Sheila Porter