

n Brownell Library Board of Trustees
6 Lincoln Street
Essex Junction, Vermont 05452
Tuesday, June 19, 2018
7:00pm
Brownell Library 6 Lincoln St, Essex Junction, Vt.
Recording Secretary for this meeting: Beth Custer

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Beth Custer, Joe Knox, Christine Packard, Sydney Turer, Carrie Egan,

Staff: Wendy Hysko, Megan Allison

Called to order by Christine Packard at 7:00pm
Introduction of the new Children's librarian Megan Allison

The Minutes from Tuesday, May 15, 2018 were reviewed and Dottie Bergendahl moved to accept the minutes, Linda Costello seconded the motion, the minutes passed unanimously

Financial Report- Wendy Hysko updated the budget report at the meeting, Upon reviewing the updated report Dottie Bergendahl concluded that we will be under budget for the year. Most of that accounts from the vacant librarian position. Some money for computer things, ebooks, and material for children's programs will be spent.

No new announcements:

Reports-

Building Maintenance- The roots have been cut and a foam spray was put into the pipes to prevent them from growing again.

Christine Packard noticed the decline in library circulations over the past few years, and we talked about possible reasons. The easy access to books online was the most likely. Wendy Hysko has no concerns for the decline as circulation goes up and down depending on the availability of new materials, which is dependent on staffing to order and process materials, and pointed out program attendance is up. The library is still very busy, but she will inform the board if she ever feels a concern.

Committee Reports- not committee to report.

Foundation Report- They will be running a buck for a bag of books until the end of the month and then all books will be free in hopes of emptying the room out. We talked about different places to donate books, such as sending books to troops. The room will be closed for the month of August to organize and clean. New book donations will start to be collected but will be boxed up until after the room has been emptied.

Old Business

Trustee portrait display- on hold till we have a full board

New website update- asked to give feedback on new website. Will go live in July.

Essex Junction History – History at the Heart of the Village – The program went well and there has been a suggestion of making this a yearly event, but to change the timing to either spring or fall.

Trustees Book Sale- We made \$583.31

Library Trustee vacancies- 3 potential candidates interested in joining the board.

New Business Electronic devices loan policy – we reviewed the documents. Some changes will be made to the wording and organization. Dottie Bergendahl moved a motion to approve the revised document, Linda Costello seconded the motion, it passed unanimously

Adjournment

At 8:04 Dottie Bergendahl moved to adjourn the meeting. Joe Knox seconded and the meeting was adjourned