

Brownell Library Trustee Meeting Minutes 12/20/2016

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Sheila Porter, Christine Packard, Nina Curtiss, Max Holzman, Andy Kolovos, Penny Egan, Sydney Turer, Beth Glaspie

Brownell Staff in Attendance: Wendy Hysko, Hannah Tracy

Meeting called to order at 7:04 pm by Christine Packard

Agenda Changes/Deletions

New secretaries added to New Business.

Minutes of Tuesday, November 15, 2016

Sheila's name corrected

Dottie moved to accept minutes as amended. Sheila seconded. Minutes as corrected passed unanimously.

Financial Report

Trustee account balances are as follows: \$2221.17 in Trustee Fund, \$2699.95 in Trustee CD

Budget: Dottie commented that the current budget level makes sense, and asked for clarification of 15% computer credit, which Wendy provided. There was also discussion regarding capital outlay overages due to phone system and public AED

Linda moved to acknowledge report.

Announcements

Wendy announced that chimney restoration is moving ahead and will commence in the spring. It will be a thorough restoration that will include woodwork, shutters, etc.

Library Director and Staff Reports:

Christine remarked on the adverse juvenile behavior including the “tagging”, and Dottie brought up the idea of having a specific wall to be tagged should the problem arise again.

It was agreed that various other juvenile issues have been well handled by the staff, with many kudos going to Erna and all the staff for their handling of the various issues, especially considering the lack of staff in the youth department.

Committee Reports: None

Foundation Report

Officers will be elected at the Foundation meeting in January, which will be Dottie’s last. Dottie encouraged all the Trustee Board members to consider joining the Foundation, and discussed the various tasks the Foundation tackles such as the tax return, state notification of officers, the Book Room sale, networking and connections, etc.

Old Business

In Memory of Ginnie Powers project: Christine found some names for table restoration of the four library tables that need refinishing. One of the refinishers, Sam Brissette, came to the library and sent an evaluation and estimate of \$685 per table. His estimate includes a thorough, quality restoration of the cherry table he evaluated, and seems reasonable. There will hopefully be one other estimate and then it can be decided how to go forward, and how to find the money to get all four tables refinished. Andy pondered whether some money from the Penny Pillsbury Fund could help, and Dottie said she would ask Penny P. There was also discussion regarding the care of the tables post-restoration.

Penny Pillsbury Fund: No update

Budget Work Group

Wendy handed out the final budget. Dottie reported that the Village Trustees are comfortable with the budget, including the modest increase. In order to be prepared for the meeting we should: 1. Meet with Pat and Lauren after the Town Meeting and have them be prepared to answer questions and 2. Be sure to have supporters at the meeting.

Also discussed at the Budget Meeting were parking, and the question of expansion in the long term.

Library Trustee Vacancy

Linda has informed the Village she is resigning as an elected Library Trustee, and hopefully a notice will be posted soon. Linda suggested two possible candidates and Andy suggested one. Various board members will approach them to gauge interest.

Train Hop

Steady and good attendance despite the cold. 1149 people came through the library.

New Business

Recording secretaries for 2017:

January: Sheila

February: Dottie

March: Nina

April: Linda

May: Andy

June: Beth

August: Max

September: Penny

Youth Librarian Search Update

Resumes are being collected and the interview process will begin in January.

Andy asked where ads are placed and Wendy explained the various sites such as Seven Days, VLA, NELA and Simmons, plus others.

Beth asked who will do the interviewing and Wendy said the full time staff would be interviewing candidates. She also mentioned that the interview process would include a youth department component such as running a craft program or a story time.

Other

Hannaford plans to donate a portion of January's Good Karma shopping bag sales to the Brownell Library.

Hannah updated the Board regarding Twitter. 14 followers so far, more expected as word gets out.

The library may seek its own Train Hop Conductor next year and Wendy described what they do.

Christine mentioned that the bylaws need to be rewritten and that that is a task for 2017.

New officers to be elected at the next meeting – January 17, 2016

Adjournment

Sheila moved that we adjourn. Christine seconded.

Meeting adjourned at 8:12pm

Minutes respectfully submitted by: Penny Egan