

Brownell Library Trustees Meeting Minutes 010/16/18

In attendance: Linda Costello, Sheila Porter, Helen Donahey, Carrie Egan, Joe Knox, Dottie Bergendahl, Spencer Messier, Wendy Hysko, Christine Packard, Jeanne Grant, Beth Custer

The meeting was called to order at 7:01, October 16, 2018. There were no changes to the agenda requested. The minutes were accepted at Dottie Bergendahl's request and Sheila Porter offered the second.

It was noted that the Citizen's bank offered an attractive CD rate and Joe will discuss the offer with the bank. The Trustees agreed to a \$40 baby gift. Dottie reported that the financial reports were down slightly, but nothing to be concerned about. The financial report was acknowledged.

Sheila informed the group that there are about 46 languages currently spoken in Essex Junction. Many of those folks who are relatively new Americans are unable to use the library because of cultural and language differences. They also have conflicting work schedules. We need to contact those persons and groups who work with this population and offer help.

Sheila Porter congratulated the youth department for current activities.

The foundation discussed bank CDs.

Old Business: We discussed timing of trustee photos. This should be done in near future now that the empty openings are filled, most likely December.

The train hop will be held on December 7. Set-up will be at 5:00. Guests will be served apple juice, cheese, and crackers.

The budget work group will be on 10/24 at 1:00

New Business: The Essex Free Librarian, Ann Pietta has died. Christine Packard and Wendy Hysko will help the Essex Free Library as they deal with this loss and find a new person to head the library. Caitlin Corless will be in charge until a new person is chosen.

The Village and Town website are being redesigned and this will impact Brownell's site eventually. No final decisions have been made.

Library security camera footage is available to police in case of life threatening emergency. Otherwise a warrant is required to be in compliance with state law.

Strategic plans are currently under review.

Sheila Porter made the motion to adjourn at 8:25. Dottie B. made the second. Trustees agreed.