

## Brownell Library Trustees

### Meeting Minutes

February 21, 2017

Brownell Trustees in attendance: Andy Kolovos, Penny Egan ,Max Holzman, Christine Packard, Sheila Porter, Linda Costello, Beth Glaspie, Nina Curtiss, Dottie Bergendahl, and teen trustees Sydney Turer and Kayley Haggerty.

Brownell Staff members: Wendy Hysko and Hannah Tracy

Other Attendee: Sara Stultz

The meeting was called to order by Christine Packard at 7:04pm

Potential new trustee Sara Stultz was introduced.

### Minutes

Two corrections were made. Penny moved and Nina seconded the acceptance of the corrected minutes. Motion Passed.

### Financial Report

Nina reported the Trustee CD has \$2705.83 and the Trustee Fund has \$2174.10. Dottie reported the expenditure report show the budget on track. Nina moved the financial report be acknowledged. Motion passed.

### Announcements

Beth told the board about her meeting with a new patron from the Autumn Pond development. This patron expressed a wish for more outreach from the Brownell to new residents including brochures and face to face meetings. The following discussion included outreach with an open house, open library days, and a welcome packet including a book sale room coupon of some type.

### Reports

From the staff report, Dottie asked what rack cards are. They are larger than bookmarks and the ones distributed provide information on the Listen Up Vermont Overdrive service.

Nina asked how the staff determines what patron behavior rises to the level that needs more than a talk. Wendy said the extent of damage. Linda asked in recent juvenile cases have the parents been contacted. Wendy said no.

#### No Committee Reports

#### Foundation Report

Dottie and Linda reported that at the last Foundation meeting new officers were elected: Christine Baker president, Linda Hassan vice president, Brenda Rousselle secretary and Liz Villa treasurer. The Foundation voted to continue funding the Brownell at the level of last year and to pay for the refinishing of two of the libraries original tables this year. Penny Egan announced she is willing to join the Foundation Board.

#### Old Business

In memory of Ginny Powers: Wendy has a new quote for the refinishing of the four original tables for a total of \$2060. Linda moved and Max seconded the motion to contract with this new provider. Dottie made an amendment to the motion that, since Mrs. Powers was a member of the staff, library trustee and Foundation board member at various times in her life of service to the library, the trustees use some of their trustee funds to refinish one table. Linda and Max accepted the amendment and the motion passed.

Penny Pillsbury Fund: A collection of pictures of the Brownell Library dedication have been in the village vault. Andy moved and Nina seconded a motion that the trustees use the money in the Penny fund to rehouse, scan and print for display photographs of the Brownell Library dedication stored in the village vault. The motion passed.

The library trustee vacancy will be filled during the election in April.

Second interviews of youth librarian candidates have been completed. A job offer may be made in the next week.

Reading Frederick Douglass 4<sup>th</sup> of July event is in the planning stage. Contact has been made with Ann at the Essex free Library and Wendy would like to talk with the Deborah Rawson Memorial Library.

Linda asked to speak about a possible program she heard about at the state trustee meeting in Stowe in November. It was suggested that Libraries offer programs that help students learn computer coding. Hannah said that there are several good free computer programs about coding. She and Wendy also said that the new youth librarian candidates are interested in coding.

#### New Business

An ACT grant opportunity was discussed. The less than ten day time frame makes it difficult to participate.

Christine urged all trustees attend the Essex Town meeting on Monday March 6. In the past, the town meeting has been a good indicator of village voter mood.

Linda asked that we work on a plan for a staff appreciation party. Trustees are asked to bring a suggestion to next month's meeting.

Nina moved and Andy seconded adjournment. Motion passed.

The meeting adjourned at 8:33pm

Minutes Submitted by Dorothy P. Bergendahl