

Brownell Library Trustees
Meeting Minutes
June 18, 2019

Brownell Trustees in attendance: Christine Packard, Chair; Dorothy Bergendahl; Linda Costello; Sheila Porter; Ann Wadsworth; Joe Knox; Jeanne Grant; Helen Donahey; Carrie Egan, Teen Trustee.

Brownell Staff in Attendance: Wendy Hysko, Hannah Tracy

Meeting called to order by Christine Packard at 7:00.

1. Agenda Changes/Deletions

None

2. Minutes of Tuesday, May 21, 2019

Dottie Bergendahl moved to accept the minutes as amended. Sheila Porter seconded the motion and the minutes were unanimously approved as amended.

3. Financial Report

Joe Knox reported that the current balance on the Trustee CD was \$3,491.33. The Frances Frost/Porter Children's Book Fund has a balance of \$161.58. The Memorial Day Book sale brought in \$679.81.

The budget was reviewed and continues to be on track as the end of the financial year approaches.

The Trustees acknowledged the financial report.

4. Announcements

Recruitment for the replacement of Mary K resulted in an offer being made. It is hopeful that the candidate will start in early August.

The Village employee appreciation party is scheduled for Thursday, May 27. Brownell will close one hour early to allow staff to attend.

5. Reports

The Library Director and Staff Report (enclosed) was reviewed. The Trustees expressed their appreciation for Interlibrary Loan Librarian Susan Pierce for her actions in confronting inappropriate behavior in the library.

6. Committee Reports

The Strategic Planning Committee continues its outreach effort via surveys. Response has been very high and there is strong confidence that we are getting an accurate indication of the community's priorities for the next strategic plan.

The Strategic Planning Committee recommended that the Trustees participate in the Village Block Party (July 27th) as a way of continuing to gather feedback.

7. Foundation Report

The Brownell Library Foundation has not met since the last Trustees meeting. The book sale is continuing at \$1/bag.

Dottie Bergendahl announced that she received oral commitments from all of the existing sponsors of First Wednesdays to contribute to the program again this year. She also indicated that she was pursuing a new sponsor.

8. Old Business

The Memorial Day Parade Book Sale was reviewed. It was decided that next year the Trustees would begin the \$1/bag immediately upon the start of the sale as opposed to waiting until midway through the parade.

The Trustees expressed an interest in inviting Village Board of Trustees President Andrew Brown, Town Selectboard Chair Elaine Haney, and Unified Manager Evan Teich to their September meeting to discuss the possible impact of Village/Town unification on Brownell Library.

9. New Business

Dottie Bergendahl moved that the Trustees allocate up to \$150 for an activity at the Village Block Party. Linda Costello seconded the motion and the Trustees unanimously approved. Wendy Hysko will ask Megan Allison's youth group to help develop an activity.

Helen Donahey moved that the Trustees allocate \$100 to help sponsor First Wednesdays. Linda seconded the motion and the Trustees unanimously approved.

10. Adjournment

Dottie Bergendahl moved that the meeting adjourn at 8:05. Sheila seconded with no objections.

Minutes submitted by: Joe Knox