

Brownell Library Trustees Meeting Minutes 02/21/2023

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Joe Knox, Lily Larson (teen trustee), Christine Packard, Sheila Porter, Ann Wadsworth, Christine Yao (teen trustee)

Brownell Staff in Attendance: Tracey Durgan, Wendy Hysko

Other Attendees: Renee Dall (Brownell Foundation)

Meeting called to order at/by: 7:07pm by Christine

1. Agenda Changes/Deletions

Sheila requested we add an agenda item to honor Christine for her many years of serving as board chair.

2. Approval of Minutes of Tuesday, January 17, 2022

Ann requested clarification on a point made in the minutes. Andy suggested a possible remedy, which was accepted by the Trustees.

Sheila moved we accept the minutes as corrected. Ann seconded. Approved unanimously.

3. Financial Report

Checking account is \$2,194.19 (\$1.28 in interest earned since last month). CD balance is \$2,841.07.

Dottie reviewed the Library budget, addressing several points with Brownell staff.

Sheila moved we acknowledge the financial report. Andy seconded. Financial report acknowledged.

4. Announcements

No announcements.

5. Reports

Library Director and Staff Report

Ann discussed lower attendance at First Wednesdays. Trustees and staff discussed the changes to the First Wednesday program recently announced by VT Humanities.

Sheila commended staff for addressing patron behavior regarding furniture.

6. Committee Reports

We have no committees.

7. Foundation Report

Book Sale Room is buck a bag starting 2/25-3/11. Foundation held a book collection event last Saturday. They decided they will not be collecting books in May, August or December. Next donation day will be March 18 10am – 12pm. Dottie asked if the Trustees will do a book sale at the Memorial Day parade. Trustees replied in the affirmative.

8. Old Business

COVID library operations update

Staff members have been falling ill from COVID resulting in impacts on open hours.

Essex Junction Independence plan update

Wendy noted that there is a budget hearing 2/22. Trustees discussed the city budget.

9. New Business

Honoring Christine

Trustees discussed ways to honor Christine for her 17 years of service as chair.

Library Trustees site content review.

Dottie moved we table the presentation until the next meeting. Sheila seconded. Motion passed unanimously.

Sheila moved we adjourn the meeting. Dottie seconded. Meeting adjourned at 7:52. Motion approved unanimously.

Notes on agenda items, voting outcomes.

Minutes submitted by: Andy Kolovos

Note on Vermont Open Meeting Law - minutes must be taken at every public meeting and must include at least the members present, active participants, motions made, and votes taken. And posted on website and be available by request within 5 days of meeting.

***Minutes should be provided to Library Staff for posting by Friday afternoon of the meeting week to adhere to Vermont Open Meeting law. ***

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