

Brownell Library

Trustee Meeting Minutes

09/19/2023

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Helen Donahey, Jeanne Grant, Sheila Porter, Lily Larson. Andy Kolovos, Gabrielle Stevenson

Brownell Staff in Attendance: Wendy Hysko & Tracey Durgan

Agenda changes or deletions: Budget working group in Old Business.

Public to be heard: None

Announcements: Gabrielle Stevenson is the new teen trustee.

Minutes of August 15, 2023: Sheila moved to accept the minutes as written, Jeanne seconded. Helen and Andy abstained- not here last month. Minutes passed.

Financial report: Checking- \$2,124.24 CD- \$ 2,857.02

Budget: Hannah made sure things were purchased before she went on Maternity leave. Budget on track.

Dottie acknowledged the financial report, Sheila 2nd, passed unanimously.

Library director and staff report:

Would like to have training for City staff about functions and parameters of library..

Library has interest in municipal staff Equity, Diversity and Inclusion committee

Would like monthly meeting with Building coordinator. Meeting about installing sharps containers mid-October.

Request from Dottie to add 2019 to comparison of circulation statistics (before COVID).

Committee report: No committees.

Foundation report: Dottie- book donations day last Saturday, quite a few books, maybe later will rearrange furniture in the book sale room.

The public is not always following rules of drop off (time, number of boxes, etc.)

Old Business:

Budget working group: 1 meeting with staff, 1 meeting with city office, need budget ready October 10th. Next meeting Tuesday October 3rd 10:30am.

New business:

Gift for baby- Gift Certificate to Nest/Firebird for \$100. Sheila moved to authorize spending, Dottie 2nd, passed.

Adjournment: Sheila moved to adjourn at 8:10pm, Andy 2nd. Meeting adjourned.