

Brownell Library

Trustee Meeting Minutes

08/20/2024

Brownell Trustees in attendance: Sheila Porter Dottie Bergendahl, Jeanne Grant, Ann Wadsworth, Helen Donahey, Karen Hergesheimer, Beth Custer, Gabrielle Stevenson

Brownell Staff in Attendance: Hannah Tracy & River West

1. Agenda changes or deletions: Add review Summer reading program under old business

2. Public to be heard: None

3. Announcements: New teen member joining the board. Wren Bright.

4. Minutes of June 18th, 2024: Correct the spelling of Gabby and Tracey's name in the minutes. Dottie moved to accept the corrected minutes, Sheila 2nd, Minutes passed.

5. Financial report: Checking- \$2384.91 and CD -\$2896.35

We are slightly under budget for last year, but not all expenses have been cleared. There are a few questions we have regarding how the city office line items some of the budget and gets calculations.

Ann moved to acknowledge the financial report, Sheila 2nd, passed unanimously.

6. Library director and staff report: We want to Thank the staff for finding an excellent solution to ensuring all youth 12-17 years of age are aware of their rights to privacy at the library.

7. Committee report:

Strategic planning: The survey is almost complete and will start to be circulated in the fall. The committee is looking to have the survey translated into numerous languages.

8. Foundation report: Dottie- Helen from the trustee board and Renee from the foundation have been working together to create a Brownell Library tote bag to sell as a fundraiser. They will continue to seek out options for the bag and keep both boards informed.

9. Old Business:

Roof/door renovations grant update: Still waiting to hear back

Lincoln Renovations: Staff have moved to the Senior Center and work is progressing

Library Trustee City Council/MOU: They met in July and are waiting to hear back

S.220 legislation update: The library staff expired all 12-16 year old cards. When they get reinstated the Library staff are able to inform them about the new laws regarding privacy. It's been time consuming but has worked well.

S.55 Open meeting law update: The meeting was recorded and will be posted for 30 days online. Zoom will be used for joining virtually and recording moving forward.

Summer reading program: Very successful! 306 kids registered this year compared to 197 last year. Thank you children's Library staff for another great summer reading program.

10. New business:

Staffing update: Erin Egan has taken the role of Youth and Young Adult Services Assistant, and Ariana has joined as a full time staff in Tech Services Assistant position. Welcome!

Minutes recording:

Sept- Helen

October- Ann

Nov- Christine

Dec- Sheila

Jan- Dottie

Feb- Karen

March- Beth

Budget Workgroup: Next meeting is September 6th at noon.

11. Adjournment: Sheila moved to adjourn the meeting, Karen 2nd, Meeting adjourned.