

Minutes of Brownell Trustee meeting held on Tuesday, February 18, 2020

In attendance: Wendy Hysko, Hannah Tracy, Spencer Messier, Andy Kolovos, Helen Donahey, Linda Costello, Sheila Porter, Christine Packard, Beth Custer, Dottie Bergendahl, Ann Wadsworth, Jeanne Grant

Meeting called to order by Christine at 7:05.

Dottie moved to accept January 21 minutes as amended. Sheila seconded. Approved.

Financial report presented by Wendy in Joe Knox's absence.

December CDs \$14.28.

January trustees CDs made $7.37 \times 2 = \$14.74$

Minus picture framing (\$74) = \$3,356.15. Balance of checking account.

Budget status report: Dottie reviewed. We are within budget year. Dottie moved we acknowledge financials; Sheila seconded. Approved.

Announcements

Fatima Kahn will join Trustee board as teen member this summer as Carrie and Spencer will graduate. Erna is working on inviting another teen to join the Board.

Director and Staff Report

Discussed rules re: service animals and differences in service animals and emotional support animals.

Brief discussion re: patron in distress who called police and was assisted.

First Call info is now on bathroom mirrors.

Staff acknowledged for efforts to include non-English speaking patrons in programs and buying books in non-English languages.

Commended staff in presenting volunteer opportunities to children who broke something in library but are unable to pay for it.

Foundation Report

Work party was held on Feb. 15. Next meeting February 23. Wendy and Christine will meet monthly with Foundation to come up with ideas to re-invigorate.

Old Business Christine and Bonnie Doble will meet with Elaine and Andrew to discuss library proposal should communities merge. Trustees encouraged to attend next info meeting re: merger plan that will be held in EJ.

Dottie moved to purchase acknowledgement gift and Sheila seconded. Approved.

New Business

Trustees expected to attend Town meeting on March 2 and Village meeting on April 1.

Wendy proposed we reschedule Trustee meetings from 7:00 on third Tuesday of each month to 6:30 on third Tuesday of each month. Will discuss at next meeting.

Discussed Telescope policy update. Sheila moved to accept new telescope policy as amended. Helen seconded. Approved.

Brief update on Village office coverage.

Adjournment

Dottie moved to adjourn meeting. Sheila seconded. Approved.

Submitted by Jeanne Grant

DRAFT