

## Minutes for Strategic Planning Committee on June 18, 2024

Brownell Library, Kolvoord Room

Attending in Person: Jeanne Grant, Wendy Hysko, River West, Jessica Dow, Dottie Bergendahl, Hannah Tracy, and Ann Wadsworth

Attending Remotely: Jeetan Khadka

Meeting was called to order by Jeanne Grant at 6:23pm.

No agenda changes/deletions

No public to be heard

No announcements

Dottie moved to accept minutes, Jeanne seconded. Motion Passed.

No old business

New business: Introductions to Jeetan.

The group continued editing the draft survey– changed the wording on household description and fixed a few typos.

Discussed the need to refer to the library by the same name each time it is referenced.

Some issues with the Google translated versions of the survey were identified, including that the language reverted back to English when “next” was clicked on each section.

Discussion of ways to streamline the survey for paper copies. It will be reformatted to not be as long as the printed out google form.

Added the question, “Is there anything else you would like to add?” before the Raffle question.

Recommended the “Connects and Value” section just be named “Value.”

A question was removed from the Value section, as it was deemed irrelevant.

Edits were made to the Demographic paragraph. Survey sections will be merged and section headings will be removed as they are no longer needed to organize the survey. This also streamlined the survey. It was agreed that this change could also improve Google Translate. Demographics will remain its own section.

Discussed the possible need for different QR codes for translated versions and alternative ways to translate besides Google Translate.

Next steps: Jeanne and Ann will edit the grammar of the survey, and Hannah and Jeetan will research alternative ways to translate the survey.

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Dottie moved to adjourn, Ann seconded. The meeting was adjourned at 6:55pm.