

Brownell Library Strategic Planning Committee Meeting  
March 11, 2019  
Main Meeting Room, Village Offices

Minutes

In attendance: Christine Packard, Wendy Hysko, Hannah Tracy, Beth Custer, Megan Allison, Alex Carmichael, Sheila Porter, Andy Kolovos.

The meeting was called to order by Christine Packard at 12:00 pm.

No additions or deletions from the agenda.

Sheila moved to approve the minutes of the meeting on January 28, 2019. Andy seconded. The minutes were unanimously accepted as written.

Review of previous survey and proposed changes:

The group reviewed the survey used five years ago by the previous strategic planning committee. A decision was made to create two new separate surveys, a short form to be handed out at the Village Meeting and a longer version to be posted on the library's web site. Two surveys were created and Hannah will send them out to members of the committee for final review before posting the longer version on line. The shorter version will be copied on bright paper and made available at the Village Meeting on April 3rd.

Village meeting:

The committee agreed that the shorter version should be handed out at the Village Meeting along with pencils with the Brownell Logo or the name Brownell Library written on each one, and that they would request the Library Trustees to pay for the pencils. Christine will look into purchasing the pencils. Beth and Sheila will be in charge of dispersing and collecting the surveys at the dinner before the meeting. The survey will also be available at the Brownell Library table which will be located in the hallway outside of the auditorium. Andy and Alex will be in charge of the table. The Committee agreed that they would ask members of the Brownell Trustees to help out with the surveys and table at Village Meeting.

Motion by Andy to adjourn, seconded by Megan. The meeting was adjourned at 1:24 pm. Next meeting April 8, 2019 at noon in the Kolvoord Room.

Minutes taken by Sheila Porter.