

Brownell Library Trustees
Meeting Minutes
Date: 11/15/22

Minutes submitted by: Ann Wadsworth

Brownell Trustees in attendance: Dottie Bergendahl, Beth Custer, Helen Donahey, Jeanne Grant, Andy Kolovos, Christine Packard, Sheila Porter, Ann Wadsworth, Teen Trustee Lily Larsen, Teen Trustee Celine Yao

Brownell Staff in Attendance: Wendy Hysko, Chessa Caylor

Other Attendees: none

Meeting called to order at/by: Christine at 7:00.

1. Agenda Changes/Deletions: none

2. Minutes of Tuesday, October 18, 2022

Dottie moved to accept minutes as corrected. Sheila seconded. Minutes accepted as corrected.

3. Financial Report:

Checking account balance is unknown, but there are also no known expenditures.

Sheila moved to acknowledge financial report. Jeanne seconded. Financial report acknowledged

Unanimously.

4. Announcements

Ukrainian high school exchange student to speak at the library on Saturday, November 19 at 11:00.

5. Reports: Library Director and Staff Report

Discussion about First Wednesdays. Jeanne asked about the Howard Center Outreach Team.

Ann commented about what a good idea the costume swap was and about the large number of kids attending youth programs.

6. Committee Reports

There are no committees.

7. Foundation Report:

The Foundation hasn't met since our last meeting. Donations are being taken this Saturday. No donations will be accepted in December. They might do a "buck a bag" during December.

8. Old Business:

COVID library operations update

Staff is currently Covid free.

Essex Junction Independence plan update. There is nothing new scheduled.

Budget work group

The group is waiting to see the proposed budget. They are hoping to see a copy of the budget before the meeting scheduled to defend the budget on Dec 6

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9. New Business:

Train Hop planning

Train hop will be on Friday, December 9 from 5:30 to 8:30. No food this year, but there will be food trucks with food for purchase. Trustees are being requested to attend to help out at the library.

10. Adjournment

Sheila moved to adjourn, Andy seconded. Meeting adjourned at 7:50 pm.

This meeting will be held at Brownell Library in the Library's Kolvoord Community Room, 6 Lincoln St. Essex Junction, Vermont. Accommodations will be provided upon request to the Library Director to assure that library meetings are accessible to all individuals regardless of disability.

Note on Vermont Open Meeting Law - minutes must be taken at every public meeting and must include at least the members present, active participants, motions made, and votes taken. And posted on website and be available by request within 5 days of meeting.