

Brownell Library Trustees

Meeting Minutes

Date: 3/21/23

Minutes submitted by: Ann Wadsworth

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Helen Donahey, Jeanne Grant, Joe Knox, Andy Kolovos, Christine Packard, Sheila Porter, Ann Wadsworth, Teen Trustee Lily Larsen, Teen Trustee Celine Yao

Brownell Staff in Attendance: Wendy Hysko, River West

Other Attendees: none

Meeting called to order at/by: 7:00 by Jeanne Grant

1. Agenda Changes/Deletions: A formal thank you and gift were given to Christine Packard for her 17 years as Chairperson of the Library Trustees.

2. Minutes of Tuesday, February 21, 2023

After the correction of two people's names, Sheila moved to accept the minutes as corrected; Christine seconded. Minutes accepted as corrected.

3. Financial Report:

Checking account balance is \$2195.47; \$1.28 earned in interest.

CD is \$2841.07, matures April 2023, will roll over unless we tell them differently. Joe recommends rolling it over.

Christine moved to roll over CD; Sheila seconded. Motion accepted.

Christine moved to acknowledge financial report; Sheila seconded.

Financial report acknowledged unanimously.

4. Announcements

none

5. Reports: Library Director and Staff Report

Ann asked River about "How to Have the Talk with Your Kids" program. Discussion ensued about privacy issues regarding recording library programs.

Dottie asked about the locked metal sharps containers that the library would like to purchase for the bathrooms.

Dottie asked about the woman who has been sleeping on the couch and putting her feet on the furniture. Wendy doesn't think she's been back since the social worker talked with her.

The English Language Learner's Conversation Group is being moved to Wednesday afternoons to coincide with a program at the Teen Center.

6. Committee Reports

There are no committees.

7. Foundation Report:

The Foundation board met last night. A decision was made that the children's summer program winners can choose any book from the book sale room. Foundation members are in favor of the trustees having the book sale on Memorial Day.

8. Old Business:

COVID library operations update

Some staff members have been out sick with Covid.

Essex Junction Independence plan update.

Discussion about City annual meeting on April 11; virtual informational meeting on April 10. Voting at Fairgrounds.

9. New Business:

Library Trustees site content review

Wendy went over the library trustees site.

10. Adjournment

Christine moved to adjourn, Sheila seconded. Meeting adjourned at 7:50.

This meeting will be held at Brownell Library in the Library's Kolvoord Community Room, 6 Lincoln St. Essex Junction, Vermont. Accommodations will be provided upon request to the Library Director to assure that library meetings are accessible to all individuals regardless of disability.

Note on Vermont Open Meeting Law - minutes must be taken at every public meeting and must include at least the members present, active participants, motions made, and votes taken. And posted on website and be available by request within 5 days of meeting.

****Minutes should be provided to Library Staff for posting by Friday afternoon of the meeting week to adhere to Vermont Open Meeting law. ****