

Brownell Trustees in attendance: Linda Costello, Beth Custer, Helen Donahey, Jeanne Grant, Andy Kolovos, Christine Packard, Sheila Porter, Ann Wadsworth

Brownell Staff in Attendance: Wendy Hysko, Susan Pierce

Other Attendees: Alex Carmical

Meeting called to order at 7:01 by Christine Packard, Chair

1. Agenda Changes/Deletions:

Trustees moved Committee Reports to top of agenda to accommodate guest, Alex Carmical.

2. Committee Reports

Strategic Planning Committee

Christine introduced Strategic Planning Committee member, Alex Carmical to Trustees. Trustees introduced themselves to Alex. Christine discussed the process of approving the strategic plan.

Trustees asked questions about the Plan, made comments and pointed out a typo.

Linda moved that Trustees accept the Strategic Plan as corrected. Sheila seconded. Passed unanimously.

3. Minutes of Tuesday, November 19, 2019

Sheila moved that Trustees accept the minutes as submitted. Helen seconded. Passed unanimously.

4. Financial Report

Ann asked if the library had considered installing photovoltaic solar to offset electricity costs. Director Hysko provided background on municipal discussions about solar power.

Trustees reviewed the financial report. Andy moved that Trustees acknowledge the financial report, Jeanne seconded. Financial Report acknowledged.

5. Announcements

Director Hysko has an upcoming meeting with Village senior staff about the Village office move. She asked Trustees if they had any input to share.

Christine has been invited to attend the next Essex Free Library Trustees meeting to discuss our joint letter and explore the possibility of the Brownell partnering with them on an event related to the proposed municipal merger. Christine will gather information regarding the event and report back.

6. Reports

Library Director and Staff Report (enc)

Trustees discussed the Director and Staff Report.

Ann remarked positively on the changes to youth discipline policy. Ann asked a question about a patron mentioned in report.

Jeanne asked a question about the library collection development policy. Director Hysko provided an overview of the policy. Director Hysko stated that she would like to review the current collection development policy in the new year.

7. Foundation Report

Susan attended recent Foundation meeting. Foundation approved funding for packing materials to ship donated books that the library is selling through Amazon. Foundation will have a table at the January First Wednesday. Susan shared with the Foundation examples of fund raising materials from the South Hero library passed along to her by Carol Boucher. Foundation members will use them as basis of new fundraising brochures.

8. Old Business

Update on discussion of plan for libraries pending merger vote

Christine will present the joint letter to the Essex Free Trustees at their next meeting.

Train Hop

Trustees were asked to bring one container of apple juice each and we supplied four Costco cheese trays. Only three containers of juice were left over and one tray of cheese.

9. New Business

Linda shared that Former Library Trustee Mary Ann Parizo is now living at the Birchwood nursing home. Linda feels it would be nice for her to receive Christmas cards.

10. Adjournment

Sheila moved that we adjourn. Linda seconded. Meeting adjourned at 8:04pm

Minutes submitted by: Andy Kolovos
