

Brownell Library Trustees Meeting
Tuesday, December 21, 2021, 7:00 PM
Held remotely and in Senior Center

Trustees in attendance: Andy Kolovos, Dorothy Bergendahl, Beth Custer, Ann Wadsworth,
Sheila Porter, Jeanne Grant (recorder), Helen Donahey
Staff members in attendance: Wendy Hysko, Erna Deutsch

Meeting called to order at 7:01 by Andy Kolovos, Vice Chair

Agenda changes: No changes to agenda.

Minutes of Tuesday, November 16, 2021: No minutes from November to approve.

Financial Report (Dorothy)

Trustee fund: \$2,085.17. CD estimated at \$2,834.65 (no yearly statement yet.)

Overview of budget presented by Dorothy. We are on track to be within budget except possibly communications line item . Wendy says we will be over budget for phone lines because First Light is tripling our price. Helen acknowledged budget: Sheila seconded.

Reports

Ann wants to see more adult programs. Staff puts time and effort into developing and running them but there tend to be few attendees.

Committee reports: We have no committees.

Foundation report (Dorothy)

The Foundation will accept book donations on January 15, March 19, and May 21: The third Saturday of every other month.

The Foundation will meet at the library on January 8 to work in the book sale room. From January 10-15, all books are free in the book sale room.

Old business (Wendy)

Covid library operations update and staffing update

There continue to be problems with staffing as people are sick or their children are sick. There is a new staff member, Jeff. The library has been fully staffed now for a week and a half! The Library hasn't been fully staffed for several years due to retirements and difficulty retaining staff due to low salaries.

Working on opening Kolvoord Room more frequently.

Patrons like night and weekend hours. Library still using curbside pickup and hoping to open vestibule 24/7 in future for book and material pickups.

Essex Junction Independence update (Wendy)

Wendy and Brad Luck have been meeting to develop a plan for the transition to the city of Essex Junction.

Passing the City Charter is expected to happen fairly soon. Wendy and Brad are working on developing job description for new city manager.

Modifying Trustee meeting schedule

Last month we discussed changing our monthly meeting time from the 3rd Tuesday of the month to the 3rd Thursday of the month. This discussion was tabled until Christine (Chair) and all other trustees would be in attendance. Please consider this question before our January meeting. (There is a group that meets every 3rd Thurs. every month so the Kolvoord room may not be available.) Wendy will look into whether this group can meet at any other time or if we (or they) could meet in the Senior Center instead.

Jeanne motioned to end meeting at 7:25. Sheila seconded.

Meeting adjourned.

Minutes submitted by Jeanne Grant December 22, 2021.