

Brownell Library Trustees

Meeting Minutes

Date: 1/18/2022

Minutes submitted by: Ann Wadsworth

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Beth Custer, Helen Donahey, Jeanne Grant, Joe Knox, Andy Kolovos, Christine Packard, Sheila Porter, Ann Wadsworth, Teen Trustee Isabella Silva

Brownell Staff in Attendance: Wendy Hysko, Hannah Tracy

Other Attendees:

Meeting called to order at/by: Christine at 7:03pm

1. Agenda Changes/Deletions:

Review of November 2021 minutes. Dottie moved to accept the minutes as corrected. Helen seconded. Minutes approved as corrected.

2. Minutes of Tuesday, December 21, 2021

Dottie moved to accept minutes as written. Sheila seconded. Minutes accepted as submitted.

3. Financial Report:

Checking balance is \$2087.23. Both Adult and Juvenile CDS are valued at \$5000. Maturity date is 2/25/22. Trustees CD total is \$2833.38. Maturity date is 4/25/22. Porter/Frost fund remains at \$3132.18.

At the next meeting, the Trustees will discuss the two CDs that are maturing in February and the one that is maturing in April.

Andy moved to accept financial report. Dottie seconded. Financial report acknowledged unanimously.

4. Announcements

There are no announcements.

5. Reports: Library Director and Staff Report

Dottie pointed out a couple of small errors that will be corrected.

6. Committee Reports

There are no committees.

7. Foundation Report:

The Foundation received quite a few donations of books on Saturday, January 15, 2022. They will continue with their plan to accept donations every other month on the third Saturday of the month. The next donation date is March 19, 2022.

The free books giveaway (from the book sale room) will continue until Saturday, January 22, 2022.

Books from the eternal book sale are currently half price.

8. Old Business:

COVID library operations update:

No changes, staff have been having issues with children being quarantined.

Bill in legislature to have annual meeting remote, would be optional.

Linda suggested that in the spring we could put book sale books in the Pavilion and invite school children to come choose a free book.

Essex Junction independence plan update:

A new finance director has been hired and will be starting early February.

Everyone will be located at 81 Main until space at the Five Corners can be prepared.

Hiring committee being formed that will be comprised of nine people: two village trustees, a teenager and the rest will be citizens. Info on village website to apply to be on committee.

Discuss modifying meeting schedule:

It's been under discussion to change meeting day from Tuesday to Thursday. Decision was made to leave it as it is on third Tuesday at 7:00.

9. New Business:

Officer elections

Decision was made to reelect current officers, Dottie moved, Jeanne seconded. Passed.

10. Adjournment

Sheila moved to adjourn, Andy seconded. Meeting adjourned at 7:49 pm.

This meeting will be held at Brownell Library in the Library's Kolvoord Community Room, 6 Lincoln St. Essex Junction, Vermont. Accommodations will be provided upon request to the Library Director to assure that library meetings are accessible to all individuals regardless of disability.

Note on Vermont Open Meeting Law - minutes must be taken at every public meeting and must include at least the members present, active participants, motions made, and votes taken. And posted on website and be available by request within 5 days of meeting.

****Minutes should be provided to Library Staff for posting by Friday afternoon of the meeting week to adhere to Vermont Open Meeting law. ****